

# Scot Power Privacy Policy

## **Our contact details**

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Address: 41 Bow Lane, North Finchley, Barnet London N12 0JR

Phone Number: 07568 363 374

E-mail: Info@Scot-Power.co.uk

Privacy notice completed 26/11/2024

## **The type of personal information we collect**

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)

We will only use your email for email communication and marketing if you create an account on the website, you can opt out of these emails at anytime and we will not use your email given to us during guest checkout for any future communications, it will only be stored for our records.

We use the information that you have given us in order to process your order and to keep as records for our accounts.

We will not share this information.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

**(a) Your consent. You are able to remove your consent at any time. You can do this by contacting us via email or opting out of emails.**

**(b) You have created an account on our website and this information will be stored for future marketing or future orders.**

## **How we store your personal information**

Your information is securely stored.

We keep email address's and contact information for up to one year after order completion. We will then dispose your information by deleting your information from our website unless you have created an account with us and in this case it will remain with your account until you close your account.

## **Your data protection rights**

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at [Info@Scot-Power.co.uk](mailto:Info@Scot-Power.co.uk) if you wish to make a request.

41 Bow Lane

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Barnet

London

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## **How to complain**

If you have any concerns about our use of your personal information, you can make a complaint to us at [Info@Scot-Power.co.uk](mailto:Info@Scot-Power.co.uk).

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>